

# KAJLA BUILDERS

Shop No. – 7, 3<sup>rd</sup> Floor, Time Square Building  
Sevoke Road, P.O. – Siliguri, P.S – Bhakti Nagar,  
Ward No. – 43, Darjeeling, West Bengal – 734 001

Contact No. - +91 70151 09686  
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Ref. No. : .....

Date: ...../...../.....

## ALLOTMENT LETTER

Mrs. .... W/o Mr. .... & Mr. ....S/o Mr. .... Address-  
.....

**Sub: Allotment of Flat/Plot No. ...., Block No. ...., Floor No. .... in Project “.....”.**

Dear Sir/Madam,

We refer to your application dated ..... for allotment of a residential flat/ plot in “.....” situated at  
..... at.....

It gives us immense pleasure to inform you that you have been allotted flat/Plot no....., Block No. ...., Floor  
No. .... with carpet area \_\_\_\_\_ sq.mtr, the built-up area of ..... Sq. Mtr. and the super built-up area of  
..... Sq. Mtr.

The terms and conditions are laid down in the application Form. The total price of the Flat is Rs. .... /-  
(Rupees ..... only) including GST and Service Tax & payment will be according to  
instalment/ payment plan to be annexed as annexure “...” Of the flat/Plot Buy agreement. The terms and conditions  
of the Flat/Plot Buyers agreement to be executed between allottee and the firm/ Company ..... shall  
be final and binding between both the parties.

1. You are requested to sign the Flat/Plot Buyers agreement at the time allotment.
2. Allottee will have to pay security & other maintenance charges against maintenance at the time of  
maintenance agreement with society.

We value our relationship and welcome you amongst our family.

Thanking you and assuring you the best of service at all times.

Yours Faithfully,

For M/s. **Kajla Builders**

For KAJLA BUILDERS

  
PARTNER

(Authority Signatory)